

Decisions of the Governance and Audit Committee on Thursday, 21 April 2022

These decisions are published for information in advance of the publication of the Minutes

Decisions

4. MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) LOCAL PENSION BOARD MEETINGS HELD ON 22 MARCH 2022

Resolved-

That the minutes of the West Yorkshire Pension Fund Local Pension Board meetings held on 22 March 2022 were considered.

5. AMENDMENTS TO THE CONSTITUTION - CONTRACT STANDING ORDERS AND FINANCIAL REGULATIONS

Resolved-

(1) That the proposed changes to Contract Standing Orders and Financial Regulations as detailed in Document “AF” be accepted and recommended to Council for approval, to support improvements in the organisations procurement processes and procedures.

(2) That Paragraph 12.1 (Appendix 1 to Document “AF”) be clarified further to ensure that relevant reporting is undertaken if an extension of contract means the new value of the contract is above a relevant reporting threshold had it not been previously reported.

(3) That the Social Value and Inclusive Growth Policy be referred to the Corporate Overview and Scrutiny Committee for consideration when the policy is reviewed.

(4) That the terminology relating to Appropriate Officer in Appendix 2 to Document “AF” remain consistent throughout the report.

Action: Director of Finance

(Ian Westlake/Mark St Romaine – 07971 540171)

6. PROPOSED AMENDMENTS TO THE CONSTITUTION FOLLOWING THE ADOPTION BY COUNCIL ON 15 MARCH 2022 OF THE LOCAL GOVERNMENT ASSOCIATION MODEL COUNCILLOR CODE OF CONDUCT WITH AMENDMENTS

Resolved-

(1) That the proposed amendments to:

- a) the Protocol on Member-Officer Relations set out in Appendix 1**
- b) the Protocol on Members Gifts and Hospitality set out in Appendix 2 and**
- c) the Protocol on Members Use of Council Resources including Use of E-mail and the Internet set out in Appendix 3**
- d) the constitution as set out in paragraph 3.3 of Document “AG”**

be recommended to Council for adoption and implementation.

(2) That the City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of any recommendations approved by full Council.

(3) That the City Solicitor ensures that any agreed amendments are implemented.

Action: Interim City Solicitor

(Mandy Hill – 07814 779101)

7. INTERNAL AUDIT PLAN 2022/23

Resolved-

That the Internal Audit Plan for 2022/23 be approved.

Action: Director of Finance and IT

(Mark St Romaine – 01274 432888)

8. EXTERNAL AUDITORS ANNUAL REPORT FOR THE 2020/21 AUDIT OF THE CITY OF BRADFORD METROPOLITAN DISTRICT COUNCIL

Resolved-

That the contents of the Annual Audit Report (Document “AI”) including the identified significant weaknesses in the Value for Money arrangements and the recommendation for improvement set out on page 15 of the report be noted.

(Mark Outterside – 0191 3836339)

9. **EXTERNAL AUDIT STRATEGY MEMORANDUM (ASM) 2021/22 FOR THE WEST YORKSHIRE PENSION FUND**

Resolved-

That the West Yorkshire Pension Fund Audit Strategy Memorandum for the financial year 2021-22 (Document “AJ”) be noted.

(Abi Medic – 0113 3942000)

Committee Secretariat Contact: Fatima Butt - 01274 432227